

**Title Director IT Infrastructure**

**City Reno**

**State NV**

**Description SUMMARY**

Under the direction of the IT Vice President, the Director of Infrastructure Engineering & Architecture is responsible for managing a geographically diverse group of IBM iSeries, Windows and Unix system Engineers and Architects. The incumbent will also be responsible for long term hosting strategies relating to data network, data center locations / facilities, back-up and recovery as well as enterprise storage strategies. The Director of Infrastructure Engineering & Architecture is a key contributor to the business continuity strategies for the company.

#### ESSENTIAL FUNCTIONS

1. Sets performance goals and criteria for staff and supervisors.
2. Has responsibility for the overall design and level 3 incident resolution of local and wide area network services, enterprise storage and application services within the enterprise while insuring high availability and integration with enterprise technology strategies.
3. Reviews and manages workload and monitor staff performance. responsible for developing and enforcing hardware and software standards for operating systems, servers and peripheral equipment.
4. Owner of management and contract negotiations with vendors, participating in the development of the enterprise technology architecture and standards, interfacing with and supporting the application development groups, and insuring the consistent delivery of excellent customer service and support to the organization.
5. Demonstrates leadership by creating an environment that fosters teamwork, values diversity, and which supports and respects all team and company staff-members, internal and external customers, and vendors. Is responsible for selecting, managing, developing, coaching, and motivating the team.
6. Maintains technical expertise and knowledge of network and telecommunications technology directions
7. Develops long term strategies relating to application servers, data storage, routers and switches, according to department standards and procedures.
8. Prepares group status reports quantifying support activities.
9. Maintains a positive working relationship and open communications with all other IT and business departments
10. Maintains working relationships with external computer hardware and software vendors.
11. Develops short and long term strategies, goals and objectives for data center hosting services that support the overall business strategies.
12. Creates close partnerships with the IT Security Office, supporting as well as providing input to the security direction.
13. Develops, implements, and maintains policies, procedures and associated training plans for engineering and architect resources.
14. Establishes and maintains regular written and in-person communications with the organization's executives, decision-makers, stakeholders, department heads, and end users regarding pertinent network activities.
15. Project manage tasks and resource planning for company initiatives.
16. Manages all data center assets – maintain the data center inventory, systems/network diagrams and related documentation, and system/network component's maintenance contracts
17. Ensure that network capacity meets existing and future requirements
18. Manage and ensure optimal operation of all network hardware and equipment, including routers, switches, UPS's, etc.
19. Manage and ensure effectiveness of security solutions, including firewalls, anti-virus solutions, and intrusion detection/prevention systems.
20. Conduct research and make recommendations on network services.
21. Negotiate with vendors, outsourcers, and contractors to secure network/server products and services.
22. Other duties as assigned or as situation dictates.

#### WORKING CONDITIONS

- Availability to work flexible hours (on call availability 24/7)
- Required travel to multiple company sites.
- Sitting for extended periods of time.
- Dexterity of hands and fingers to operate a computer keyboard, mouse, power tools, and to handle other computer components.
- Occasional inspection of cables in floors and ceilings.
- Occasional lifting and transporting of moderately heavy objects, such as computers and peripherals.

**Requirements** MINIMUM QUALIFICATIONS / KNOWLEDGE, SKILLS & ABILITIES

- College diploma or university degree in computer science, and/or 10 years of equivalent work experience.
- Minimum of seven years supervisory/project management experience within the IT field.
- In depth technical experience with:
  - o Network hardware, Compaq/HP/Sun servers. Cisco switches and routers. PIX firewalls
  - o Operating Systems – MS Windows Server – 2000/2003 and Sun/Solaris O/S – IBM iSeries OS400
  - o MS Active Directory service
  - o TCP/IP, DNS, DHCP, SSH, SFTP, VPN
  - o IT security practices and data privacy practices.
- Strong interpersonal, written and oral communications skills.
- Ability to motivate and direct a diverse group of individuals
- Highly self motivated and directed, with a keen attention to detail.
- Proven analytical and problem-solving abilities.
- Ability to effectively prioritize and execute/delegate/follow-up on multiple tasks in a high-pressure environment.

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