

The project manager plays a key role in the Solutions Delivery Organization. Reporting to a Lead Program Manager (LPM), the project manager is responsible for managing the day-to-day operation aspects of their assigned projects. This includes but isn't limited to managing project scope, risk, expectations, communicating project status, change requests and ensuring that each project follows standard Project management processes and methodologies through approved systems, ensures the success of both custom-developed and packaged applications at The Client.

Roles and Responsibilities:

- Creates and executes project work plans and revises as appropriate to meet changing needs and requirements.
- Effectively manages project resources and work tasks to meet scope, schedule and budget commitments.
- Identifies resources needed and assigns individual responsibilities.
- Manages day-to-day operational aspects of a project.
- Reviews deliverables prepared by team.
- Effectively applies ICS project methodology and enforces project standards.
- Shows effective leadership moving project teams toward a shared vision.
- Aligns projects and direction to a shared Program vision.
- Manages project risk and notifies stakeholders of potential problems.
- Owns the creation and maintenance project requirements.
- Manages all project accounting against project budget as approved by Program Manager.
- Manages project scope working with the customer to ensure the project completes major deliverables.
- Manages project vendor relationships including statement of work and invoice management.
- Facilitates team and client meetings effectively.
- Keeps project team and stakeholders well informed of changes that may impact the project.
- Delivers engaging, informative, well-organized project related presentations.
- Resolves and/or escalates issues in a timely fashion.
- Understands how to communicate difficult or sensitive information effectively.
- Possesses general understanding in the areas of application programming, database and system design. Understands the technologies and methodologies that are relevant to assigned projects.
- Inspires project team members to attain goals and pursue excellence.
- Consistently acknowledges and appreciates each team member's contributions.
- Identifies opportunities for improvement to both processes and solutions.
- Helps to mitigate team conflict and communication problems.
- Develop full-scale project plans and associated communications documents including project artifacts.
- Provides resource and schedule estimates needed to achieve project goals.
- Creates and maintains clear accountability to task, milestone and project completion.
- Has a positive, "can do" attitude and enjoys the work.

Qualifications

- 10+ years experience in IT related field; 5+ years managing systems integration efforts
- Thorough understanding of all domains of IT security
- Extensive international program management experience

- Ability to speak Spanish a huge plus.
- Track record of successfully executing complex projects - particularly enterprise-level applications
- Excellent analytical skills; Ability to think critically and decompose complex problems into coherent technology strategy and solutions
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- Strong, broad technical background required; Must have a solid understanding of architectural and system concepts; Ability to work with and provide leadership to development, infrastructure, database and architecture teams